

2008 CONFLICT OF INTEREST CODE
BIENNIAL REVIEW REPLY FORM

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2008 JUL 21 PM 2 36

Contact Person: Evelyn V. Dalby Telephone Number: 760-795-6610

Name of Agency: MiraCosta Community College District

THOMAS J. PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

Mailing Address One Barnard Drive, Oceanside, CA 92056

This agency has reviewed its conflict of interest code and has determined that:

☒ **Amendments are necessary:** (Attach Amended Code)
(Check all that applies)

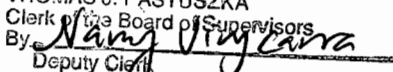
- ☒ Include new positions (including consultants) which must be designated
- ☒ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished
- ☐ Delete positions that manage public investments
- ☐ Revise disclosure categories
- ☐ Other _____

No amendments are necessary. Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer:  Date: 6/24/08

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than August 31, 2008 to:**

Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101

Authorized and/or authorized by the Board
of Supervisors of the County of San Diego
Date: 10/28/08 Minute Order No. 14
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By: 
Deputy Clerk



MIRACOSTA COMMUNITY COLLEGE DISTRICT
One Barnard Drive, Oceanside, CA 92056
(760) 757-2121 • Fax (760) 795-6609 • www.miracosta.edu

EXCERPT FROM BOARD OF TRUSTEES MEETING MINUTES

The following is an excerpt from the minutes of a regular meeting of the Board of Trustees of the MiraCosta Community College District held on July 15, 2008, with all members present:

XII.B Approve Revision to MiraCosta Community College District Conflict of Interest Code

Trustee Post moved, Trustee Adams seconded to approve an amendment to the District's Conflict of Interest Code to revise the designated positions required to file a Statement of Economic Interests-Form 700 to include the Board of Trustees, Superintendent/President, three Vice Presidents, budget managers (Director of Facilities, Fiscal Services, Human Resources, Purchasing and Material Management, Risk Management and ADA Compliance, Cashiering Services), and the Executive Director of Fund Development and College Foundation. Motion carried unanimously. Student advisory vote: aye.

I hereby certify the above to be a true and correct copy of the minutes as indicated.

A handwritten signature in black ink, appearing to read 'John E. Hendrickson', written over a horizontal line.

John E. Hendrickson
Interim Superintendent/President

Date: July 17, 2008

**MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE
OCEANSIDE CA 92056**

| Designated Positions | Reportable Economic Interests from Categories of Reportable Economic Interests |
|--|--|
| A. Board Members | Categories 1, 2, 3, 7, 8 |
| B. Superintendent/President | Categories 1, 2, 3, 7, 8 |
| C. Vice President, Business and Administrative Services | Categories 1, 2, 3, 7, 8 |
| D. Vice President, Instructional Services | Categories 1, 2, 3, 7, 8 |
| E. Vice President, Student Services | Categories 1, 2, 3, 7, 8 |
| F. All other Budget Managers: Coordinator, University Center Coordinator, Honors Program Dean, Academic Information Services Coordinator, Academic Computing Coordinator, Technical & Administrative Computing Department Chair, Library Coordinator, CaWORKs Department Chair, Computer & Information Science Coordinator, Open Learning Group Dean, Math and Sciences Department Chair, Letters Department Chair, Biological Sciences Department Chair, Math Department Chair, Physical Sciences Director, Career Counseling Department Chair, Behavioral Sciences Department Chair, Social Sciences Dean, Arts & Letters Department Chair, Art Department Chair, Music Department Chair, Theater Arts Department Chair, International Languages Dean, Career and Technical Education Department Chair, Physical Education Department Chair, Horticulture & Automotive Technology | Categories 4, 6, 7, 8 |

F. All other Budget Managers (continued):

Department Chair, Business and Public Services
 Director, Health Occupations
 Director, Children's Center
 Dean, Community Education
 Director, Community Services & Business Development
 Director, Small Business Development Center
 Coordinator, ESL
 Director, Athletics
 Director, Campus Police
 Dean, Admissions/Assessment/Financial Aid & San Elijo
 Campus Dean
 Coordinator, EOPS
 Director, Financial Aid
 Coordinator, Student Outreach
 Director, Admissions
 Coordinator, International Perspectives
 Dean, Testing
 Dean, Counseling/Special Services
 Department Chair, Counseling
 Coordinator, Disabled Students Programs & Services
 Coordinator, Health Services
 Coordinator, Learning & Retention
 Coordinator, Student Activities
 Director, Public Information Office
 Dean, Research and Planning
 President, Classified Senate
 Executive Director, Fund Development and College
 Foundation
 President, Academic Senate

Remove

Director, ~~Benefits~~/Risk Management and ADA Compliance
~~Director, Budget~~
 Director, Human Resources
 Director, ~~Finance~~ Fiscal Services
 Director, Purchasing and Material Management
 Director, Facilities

Revise Titles

Director, Cashiering Services

CONFLICT OF INTEREST CODE

MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE
OCEANSIDE, CA 92056

APPENDIX I

| Designated Positions | Reportable Economic Interests from Categories of Reportable Economic Interests |
|---|---|
| A. Board Members | Categories 1, 2, 3, 7, 8 |
| B. Superintendent/President | Categories 1, 2, 3, 7, 8 |
| C. Vice President, Business and Administrative Services | Categories 1, 2, 3, 7, 8 |
| D. Vice President, Instructional services | Categories 1, 2, 3, 7, 8 |
| E. Vice President, Student Services | Categories 1, 2, 3, 7, 8 |
| F. Other Budget Managers Director, Cashiering Services Director, Facilities Director, Fiscal Services Director, Human Resources Director, Purchasing and Material Management Director, Risk Management and ADA Compliance Executive Director, Fund Development and College Foundation | Categories 4, 6, 7, 8 |

CONFLICT OF INTEREST CODE FOR THE
MIRACOSTA COLLEGE DISTRICT OF THE COUNTY OF SAN DIEGO

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs, Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the MiraCosta Community College District.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Upon receipt of the statements of the MiraCosta Community College District Governing Board and Chief Executive Officer, the agency shall make and retain a copy and forward the original of these statements to the Clerk of the Board of Supervisors. Statement for all other designated employees will be retained by the agency.

Approved and/or authorized by the Board
of Supervisors of the County of San Diego
Date: 12/15/98 Minute Order No. 28
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By: [Signature]
Deputy Clerk

CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

Category 1. All-Inclusive Reportable Investments

A designated employee in this category shall disclose all reportable investments (worth more than \$1,000):

- (a) owned by the designated employee, his or her spouse or dependent child;
- (b) owned by an agent on behalf of the designated employee;
- (c) owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- (d) owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$1,000);
- (e) representing the pro rata share (worth more than \$1,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity or trust in which the designated employee, his or her spouse and dependent children own, directly or indirectly or beneficially, a 10% interest or greater.

Category 2. All-Inclusive Reportable Interests in Real Property

A designated employee in this category shall disclose all interests (worth more than \$1,000) in real property located within the jurisdiction if the interests are:

- (a) held or owned by the designated employee, his or her spouse and dependent child, or
- (b) the pro rata share (worth more than \$1,000) of interests in real property of any business entity or trust in which the designated employee or spouse owns, directly, indirectly or beneficially, a 10% interest or greater.

Category 3. All-Inclusive Reportable Income

A designated employee in this category shall disclose all income of the designated employee from any MiraCosta Community College District-related source aggregating \$250 or more (or \$25 or more in the case of gifts) during the reporting period.

Approved and/or authorized by the Board of Supervisors of the County of San Diego
Date: 12/15/98 Minute Order No. 28
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By: [Signature]
Deputy Clerk

Category 4. Less Inclusive Reportable Investments

A designated employee in this category shall disclose only investments (worth more than \$1,000) in any business entity, which within the last two years has contracted with or in the future foreseeably may contract with MiraCosta College District to provide services, supplies, machinery or equipment:

- (a) to the MiraCosta Community College District
- (b) of the type utilized by the Agency adopting this Code and associated with the job assignment of the designated employee.

Category 5. Less-Inclusive Reportable Interests in Real Property

A designated employee in this category shall disclose all reportable interests in real property (worth more than \$1,000 located in the unincorporated area of the MiraCosta Community College District, or not more than 2 miles outside the boundaries of the unincorporated area, or within 2 miles of any land owned or used by the MiraCosta Community College District.

Category 6. Less-Inclusive Reportable Income

A designated employee in this category shall disclose only that reportable income (\$250 or more during reporting period; \$25 or more in the case of gifts) which is derived from a source which within the last two years has contracted with the MiraCosta Community College District or in the future foreseeably may contract to provide services, supplies, materials, machinery or equipment:

- (a) to the MiraCosta Community College District
- (b) of the type utilized by the agency adopting this Code and associated with the job assignment of the designated employee.

Category 7. Investments Relating to Unincorporated Area.

A designated employee in this category shall disclose all reportable investments in those MiraCosta Community College District-related business entities which:

- (a) have an interest in real property within the unincorporated area of the MiraCosta Community College District or not more than two miles outside the boundaries of the unincorporated area;
- (b) does business within the area described in (a) above; or
- (c) did business or plans to do business within the area described in (a) above at any time commencing two years before and ending one year after the time of filing Statement of Economic Interests.

Approved and/or authorized by the Board
of Supervisors of the County of San Diego
Date: 12/15/98 Minute Order No. 28
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By: [Signature]
Deputy Clerk

Category 8. Income Relating to Unincorporated Area

A designated employee in this category shall disclose all reportable income of the designated employee from those MiraCosta Community College District-related sources which:

- (a) reside within the unincorporated area of the MiraCosta Community College District or not more than two miles outside the boundaries of the unincorporated area;
- (b) have an interest in real property within the area described in (a) above;
- (c) does business within the area described in (a) above; or
- (d) did business or plans to do business within the area described in (a) above at any time commencing two years before and ending one year after the time of filing Statement of Economic Interests.